

LOCKWOOD FIRE PROTECTION DISTRICT

23141 Shake Ridge Road Volcano, CA 95689

Meeting of the Board of Directors Minutes - November 27, 2023 - 6:00 p.m.

In-person Meeting at Station 151 - 23141 Shake Ridge Rd., Volcano CA 95689

Join Zoom Meeting:

<https://us06web.zoom.us/j/86091148620?pwd=VDhob0ZWTDJRubS9YSzFoaUQ4Wm1xdz09>

Meeting ID: 860 9114 8620

Passcode: 881553

Meeting was called to order at 6:06pm.

1. Call to order and reading of the mission statement.

LFPD CREED: The principal purpose of this district is the protection of its citizens through the prevention and extinguishing of fires and the protection of life and property. May each action taken by this board be for the benefit of the district and for no other purpose – self-serving or otherwise.

2. Establish quorum-roll call

President called roll, all present. Quorum established.

3. Closed session. Closed session Authority:

According to the California Government Code 54957, the Lockwood Fire Protection District Board of Directors reserves the right to hold a closed session for consideration of real property negotiations, pending litigation, threats to public buildings or public access and personnel matters. **Closed session will be held to discuss personnel issues.**

Closed session began at 6:15pm. Recess was called.

Closed session ended at 6:32pm. Reconvention occurred.

Closed Session Results: Randy Binz has been officially appointed as Interim Fire Chief. He will assume command and administrative duties and be given authority to process bills and payroll for the duration of his service as Interim Chief. In addition, a Lockwood debit card will be issued to him from El Dorado Savings Bank, subject to defined spending limits.

Zidane Golightly has been officially appointed as Board Secretary. This also includes Public Information duties, and maintenance LFPD's website and social media accounts.

4. Public Comments:

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Lockwood Fire Protection District; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting.

- a. One member of the public requested clarification on the hiring process for the Board Secretary position. Board President Hewitt responded that an internal hiring process was conducted to prioritize finding someone already familiar with LFPD operations with volunteer and/or Auxiliary experience. The selected candidate fulfilled both criteria.

5. Action items

Provide an update on the Ad Hoc committee for community outreach and authorize a mailer to survey community on willingness to increase parcel tax for Lockwood to remain independent, or merge with AFPD. Mailer cost not to exceed \$2,500.

Director Dowell described the Ad Hoc committee initiative to gauge community receptivity to a parcel tax increase to keep Lockwood independent, Proposed cost to print and mail materials is not to exceed \$2,500.

Motion to approve Ad Hoc Committee: Director Dowell moved to approve.

Motion 2nd: Director McLachlan

Yeas 5 No Absent Abstain

6. Discussion Items

a. Provide status on LAFCO process for potential Lockwood merger with AFPD

Board President Hewitt reported that LAFCO sent a packet of information to start collecting regarding the process, Board President Hewitt and Director Dowell agreed on the importance of coordinating with LAFCO Executive Director Byron Damiani about any information collected. Board President Hewitt reiterated that the LAFCO process had no intention to, or agenda for, any decision about whether or not to merge Lockwood with AFPD until the community had first had a chance to respond to the Ad Hoc mailers. As such, and as Executive Director Damiani was out of town, no further action was taken.

LAFCO's first meeting to discuss Lockwood updates is Thursday, November 30, at 5:30pm at 810 Court Street in Jackson, in the Supervisor's Chambers.

b. In response to questions from community members about revenue sources, Board President Hewitt responded that parcel tax and Measure M were the primary sources. Supplemental revenue, although unpredictable, can come from hiring out equipment and personnel for mutual aid when staffing permits.

When the question arose of what would happen if an affirmative vote occurred from the community to increase the parcel tax, Board President Hewitt responded that a ballot measure would be drafted to allow the community to vote, and would require two thirds approval.

7. Approval of Minutes from Board Meeting of October 23, 2023

Motion to table minutes until next regular Board Meeting: Board President Hewitt moved to approve.

Motion 2nd: Director Dowell

Yeas 5 No Absent Abstain

8. Budget Report:

The Treasurer's Report from Stacy Powrozek (AFPD) had been received, and printed copies were shared. As this was the last report Stacy had agreed to do for Lockwood, it was reiterated that a new Treasurer should be found to replace former Treasurer Tim Worny.

9. Chief's Report

- 27 Calls for month of November; 19 medical aids, 7 wildland fires, 1 traffic collision.
- Engine 6520 tire replacement update: Estimated cost \$2,000, as Engine 6520 needs 2 new tires.
- The station will continue to have 24-7 coverage, with a minimum of 2 responding.
- LFPD Will be attending the Carson Pass Pines Christmas Parade with 2 apparatus, Engine 6530 and Engine 6526. They will still be available to respond from the parade.
- Received 2 Volunteer Firefighter Applications.

11. Auxiliary Report

Director Stevens reported that the Cookies With Santa event would be held at Station 151, from 4pm to 7pm, on December 8th. She reported the Auxiliary will meet in January to plan 2024 events.

12. Adjournment

Motion to approve adjournment by Board President Hewitt.

Motion 2nd: Director Stevens

Yeas 5 No Absent Abstain

Meeting adjourned at 8:06pm.

Next Board Meeting: January 22, 2024