

LOCKWOOD FIRE PROTECTION DISTRICT
23141 Shake Ridge Road
Volcano, CA 95689
Minutes of Regular Meeting of the Board of Directors
August 24, 2020
6:00 p.m.

**DUE TO THE GOVERNOR'S EXECUTIVE ORDER N-25-20, THE LOCKWOOD FIRE
BOARD OF DIRECTORS CONDUCTED ITS MEETING REMOTELY USING
ZOOM.US**

1. Call to order and reading of the mission statement.

The meeting was called to order by President Jan Hewitt at 6:04 p.m.

2. Establish quorum-roll call

Those in attendance were:

BOARD MEMBERS: President Jan Hewitt, Vice President Joanne McLachlan, Director Kelly McGee, Director Don Dowell, and Director Cookie Stevens. A quorum was established.

ADMINISTRATION MEMBERS: Tim Worny, Treasurer, CAL FIRE Battalion Chief Mike Wiedner sitting in for CAL FIRE Assistant Chief Rob Withrow.

Those absent from attending: Secretary Terry Bolyard and CAL FIRE Assistant Chief Rob Withrow,

3. Public Comments: None

4. Closed Session: No closed session was held.

5. Action Items: Purchase of Hose Clamps in the Amount of \$1260.68

CAL FIRE Assistant Chief Rob Withrow submitted a request for the purchase of hose clamps. The cost \$1260.68. Don Dowell made a motion the cost for the hose clamps be approved. Cookie Stevens seconded. The motion passed with 5 yeas and 0 no's. Jan will advise CAL FIRE Assistant Chief Withrow.

6. Discussion Items:

6a) Long Term Spending Priorities

Jan Hewitt provided an updated chart of proposed long term spending priorities. Tim Worny confirmed no purchases would be made at this time. Jan stated this was strictly a chart prioritizing future expenditures and when the time comes to actually make a purchase, the matter will be agendaized and voted on by the Board.

Cookie Stevens gave a status on her research into paving at Station 151. She spoke with a paving contractor, Dave Bunfield. He will meet with Cookie at Station 151 in the near future and provide her with an estimate for the paving.

6b) Forming Ad Hoc Committee for Disaster Preparedness

Jan asked the Board their ideas regarding forming an Ad Hoc Committee for Disaster Preparedness. The Board felt that would be a good idea. Joanne McLachlan and Don Dowell are very interested in working on this and will meet to get a plan put together for forming the committee. Don suggested partnering with the Fiddletown committee for ideas and suggestions.

7. Approval of Minutes from Regular Meeting Of July 27, 2020.

Cookie Stevens moved the Minutes of the LFPD Board Meeting held on July 27, 2020 be approved. Don Dowell seconded. The motion passed unanimously.

8. Treasurer's Report: Tim Worny reported the 2020 fiscal year has ended. The 2019/2020 Budget prepared for a \$153,000 loss. However the year ended with only a \$14,000 loss. The continued equipment rental to CAL FIRE produces substantial income for LFPD.

The new auditor has met with Tim and has started the 2020 audit.

9. Chief's Report: CAL FIRE Battalion Chief Mike Wiedner updated the Board regarding the equipment rental and LFPD personnel support to CAL FIRE. He thanked LFPD for the continued assistance and support from the LFPD volunteers, especially during this time of the fire season. Chief Wiedner updated the Board on the grant obtained and items purchased.

10. Committee Reports:

Grant Committee: Don Dowell reported on the grant received to purchase PPE. The equipment has been ordered. A FEMA grant should become available for application in the fall.

Fiscal and Planning Committee: Nothing new to report

Policies and Procedures Committee: Nothing new to report

Building and Maintenance Committee: Kelly McGee reported the work at Station 151 has passed the rough framing inspection and is now ready for insulation and sheetrock. Work on Station 151 continues.

Communications and Outreach: Jackie Vaughn was absent from the meeting. Jan reported that she and Jackie have submitted a press release to The Ledger Dispatch and UpCountry News giving a status of LFPD's activities and building progress.

11. Auxiliary Report:

Co-President Lynn Graveson and Auxiliary member Cookie Stevens reported the auxiliary continues to meet via ZOOM. With the COVID 19 issues still looming, all auxiliary fundraisers are on hold. The auxiliary members are brainstorming on what sorts of fundraisers can be held during this time. The LFPD 40th Anniversary celebration initially schedule for December 2020 has been cancelled, as well as the Bells-Across-America ceremony.

12. Next Regular Board Meeting: September 28, 2020 at 6:00 p.m.

13. Adjournment: Don Dowell moved to adjourn the meeting. Cookie Stevens seconded. The meeting adjourned at 6:41 p.m.