

**LOCKWOOD FIRE PROTECTION DISTRICT**  
23141 Shake Ridge Road  
Volcano, CA 95689  
Minutes of Regular Meeting of the Board of Directors  
February 22, 2021  
6:00 p.m.

**DUE TO THE GOVERNOR'S EXECUTIVE ORDER N-25-20, THE LOCKWOOD FIRE  
BOARD OF DIRECTORS CONDUCTED ITS MEETING REMOTELY USING  
ZOOM.US**

**1. Call to order and reading of the mission statement.**

The meeting was called to order by President Jan Hewitt at 6:00 p.m.

**2. Establish quorum-roll call**

Those in attendance were:

**BOARD MEMBERS:** President Jan Hewitt, Vice President Joanne McLachlan, Director Don Dowell, Director Kelly McGee, and Director Cookie Stevens. A quorum was established.

**ADMINISTRATION MEMBERS:** Tim Worny, Treasurer, Terry Bolyard, Secretary, CAL FIRE Assistant Chief Rob Withrow, and Webmaster Jackie Vaughn

**3. Public Comments:** None given

**4. Closed Session:** No closed session was held.

**5. Action Items:** No action items were scheduled

**6. Discussion Items:**

February 18, 2021 AFPA Board Meeting Readout: Jan and Rob gave a brief report on the AFPA Board meeting. There is discourse among fire districts and who responds to calls. The disagreements basically involve the question of who receives Measure M Funds for calls when an outside district responds. LFPD is not impacted by the boundary disputes.

**7. Approval of Minutes from Regular Meeting Of January 25, 2021.**

Don Dowell moved the Minutes of the LFPD Board Meeting held on January 25, 2021 be approved. Cookie Stevens seconded. The motion passed unanimously.

**8. Treasurer's Report:** Tim Worny briefly went over the Treasurer's Report. \$9,000 was received from Measure M Funds, \$42,000 was received from the first half of assessments, and \$17,000 was received from equipment rental to CAL FIRE. LFPD also received a 50/50 Grant and equipment/supplies are being ordered.

## **9. Chief's Report:**

- Calls: January there were 10 calls –
  - 7 Medical Aid
  - 1 Debris Burn
  - 1 Powerline Down
  - 1 Traffic Call
- The Recruitment letter was sent out and so far 6 applicants have responded
- LFPD has four active volunteers: Randy Binz, Doug Mather, Kris Morris, and Ethan Moore
- Kris Morris has passed the firefighter survival course

## **10. Committee Reports:**

Grant Committee: Don Dowell reported the PSPS Grant was denied. The grant for a new water tender has been submitted.

Fiscal and Planning Committee: Nothing new to report.

Policies and Procedures Committee: Nothing new to report.

Building and Maintenance Committee: Kelly McGee reported the new cabinets at Station 151 are ready to be installed. Rob stated he has a Cal Fire employee who is a licensed plumber willing to help with plumbing work needed for the remodel.

Communications and Outreach: Jackie Vaughn reported the recruitment letter received a good response. The letter will be posted in the UpCountry News. Jackie also stated a monthly report of LFPD will be posted in the UpCountry News. A LISTOS Grant has been received which will provide materials for the district regarding disaster preparedness.

Disaster Preparedness Ad Hoc Committee: Don reported the OES Grant has been denied

**11. Auxiliary Report:** LFPD Auxiliary Secretary/Treasurer Terry Bolyard reported the Auxiliary did not meet in February but will have a ZOOM meeting on March 1. The Auxiliary is still planning to move forward with the June 5 pancake breakfast/safety fair.

**12. Next Regular Board Meeting: March 22, 2021 at 6:00 p.m.**

**13. Adjournment:** Joanne McLachlan moved to adjourn the meeting. Cookie Stevens seconded. The meeting adjourned at 7:15 p.m.