

LOCKWOOD FIRE PROTECTION DISTRICT
23141 Shake Ridge Road
Volcano, CA 95689
Minutes of Regular Meeting of the Board of Directors
June 22, 2020
6:00 p.m.

**DUE TO THE GOVERNOR'S EXECUTIVE ORDER N-25-20, THE
LOCKWOOD FIRE BOARD OF DIRECTORS CONDUCTED ITS
MEETING REMOTELY USING ZOOM.US**

1. Call to order and reading of the mission statement.

The meeting was called to order by President Jan Hewitt at 6:02 p.m.

2. Establish quorum-roll call

Those in attendance were:

BOARD MEMBERS: President Jan Hewitt, Vice-President Joanne McLachlan, Director Kelly McGee, Director Don Dowell, and Director Cookie Stevens. A quorum was established.

ADMINISTRATION MEMBERS: Tim Worny, Treasurer, Terry Bolyard, Secretary, CAL FIRE Assistant Chief Rob Withrow, and Webmaster Jackie Vaughn

3. Public Comments: Don Dowell advised the Board that the Shake Ridge Road closure has one lane open with stop signs at either end of the damaged area allowing one car to go through at a time.

4. Closed Session: No closed session was held.

5. Action Items:

5a) 2020/2021 Budget. Treasurer Tim Worny provided the Board with the 2020/2021 Budget prior to the Board meeting. Don Dowell moved the Budget be approved as submitted. Cookie Stevens seconded. The motion passed with 5 yeas, 0 no's.

Jan Hewitt suggested the Board members give some thought to what future expenditures will be needed (i.e. equipment purchase, paving at Station 151, etc.) and create a list prioritizing the items for consideration in the next budget.

5b) Renew LFPD/CAL FIRE Contract. CAL FIRE Assistant Chief Rob Withrow advised the LFPD/CAL FIRE Contract would expire at the end of the fiscal year. Prior to the Board meeting, CAL FIRE Assistant Chief Withrow provided the Board with estimated costs to LFPD to continue the contract for another three years. Don Dowell moved to renew the LFPD/CAL FIRE Contract for another three years. Joanne McLachlan seconded. The motion passed with 5 yeas, 0 no's. Jan Hewitt, Joanne McLachlan and Terry Bolyard will provide the necessary Board signatures on the Resolution renewing the contract.

6. Discussion Items: No discussion items.

7. Approval of Minutes from Regular May Meeting Held June 1, 2020.

Joanne McLachan moved the Minutes of the LFPD Board Meeting held on June 1, 2020 be approved. Don Dowell seconded. The motion passed with 5 yeas and 0 no's.

8. Treasurer's Report: The Treasurer's Report provided by Tim Worny was accepted as submitted.

9. Chief's Report:

- Volunteer Training continues
- 8 Active volunteers
- New volunteer, Tonya, is taking the EMT class for her certification and will also be taking training courses to enable her to drive LFPD equipment

10. Committee Reports:

Grant Committee: Jan Hewitt applied for a National Volunteer Fire Counsel Grant. A decision regarding the grant will come out sometime between July and December

Fiscal and Planning Committee: Nothing further to report

Policies and Procedures Committee: Nothing new to report

Building and Maintenance Committee: The bollard posts are in place at Station 151. Campbell Construction donated their labor to install the posts. The remodel project of Station 151 is moving forward.

Communications and Outreach: Jackie Vaughn has sent out a mass email to the community advising the end of burning. Jackie updated the Board regarding the application – Portal and Engage. She will set up a webinar for the Board to learn how the application works and the benefits it provides.

11. Auxiliary Report:

Terry Bolyard advised the auxiliary has held ZOOM.US meetings. No fundraisers are planned but the auxiliary is able to continue to provide funds for supplies needed at both stations.

12. Next Regular Board Meeting: July 27, 2020 at 6:00 p.m.

13. Adjournment: Joanne McLachlan moved to adjourn the meeting. Don Dowell seconded. The meeting adjourned at 7:25 p.m.