

LOCKWOOD FIRE PROTECTION DISTRICT
23141 Shake Ridge Road
Volcano, CA 95689
Minutes of Regular Meeting of the Board of Directors
June 24, 2019
6:00 p.m.

1. Call to order and reading of the mission statement.

The meeting was called to order by Board Director Cathy Koos at 6:02 p.m. and the Mission Statement read.

2. Establish quorum-roll call

Those in attendance were:

BOARD MEMBERS: Director Cathy Koos, Director Cookie Stevens, and Director Kelly McGee. A quorum was established.

Absent: President Jan Hewitt and Vice President Joanne McLachlan,

ADMINISTRATION MEMBERS: Terry Bolyard, Secretary, Chief Rob Withrow, and Webmaster Jackie Vaughn,

Absent: Tim Worny, Treasurer

PUBLIC ATTENDEES: Don and Sharon Dowell, Gary Vaughn

3. Public Comments: Don Dowell addressed the Board to voice his opposition to the Board meeting every-other-month rather than monthly. He has served on the LFPD Board in the past and stated he feels the LFPD Board has an obligation to the community to hold monthly (at a minimum) meetings. Cathy Koos thanked Mr. Dowell for his input and advised this matter would be further addressed under discussion/action item 5c.

4. Closed Session: No closed session was held.

5. Discussion/Action Items:

5a) Approval of 2020 Budget. Chief Rob Withrow asked if this matter could be deferred to the regular July Board meeting as Treasurer Tim Worny was absent, as well as Vice President Joanne McLachlan – both of whom are on the Fiscal Planning Committee.

Cookie Stevens moved this matter be deferred until the regular July Board meeting. Kelly McGee seconded. The motion passed with three yeas and two absent.

5b) Finalize Plans For Notification of 2019 Board Openings. Cathy Koos advised there would be three openings on the LFPD Board by the end of 2019. There have been postings of the openings at both Station 151 and Station 152, on facebook and on the Lockwood website.

Cookie Stevens moved the notification of board openings be posted at both stations, on the website, on facebook, on nextdoor.com, and in the UpCountry publication. Kelly McGee seconded. The motion passed with three yeas and two absent.

5c) Decide If The LFPD Board Shall Meet Every Two Months Rather Than Every Month. Cathy Koos read the By-Laws regarding board meetings. The By-Laws stated the Board could meet every-other-month if they so choose. Cookie Stevens stated she felt it was important for the Board to meet monthly. Jackie Vaughn suggested the Board take the months of July and December off but continue to meet monthly. Chief Withrow also stated he felt it was important that the Board meet monthly.

This item failed due to a lack of a motion. The Board will continue to meet the fourth Monday of each month.

6. Discussion Items: Chief Withrow asked if he could bring up a matter for the Board to consider discussing at a later date. With the Board's approval, Chief Withrow stated he felt LFPD could benefit greatly in purchasing a Type VI engine. This would be a smaller truck with water capabilities that could be driven and operated easily by one volunteer. He said a smaller "water truck" would be better able to reach fires in areas where the larger truck has difficulty getting through. Also, the smaller truck could get to a fire faster and start fighting the fire until the larger trucks could arrive.

It was also suggested the current squad be retrofitted to serve as a Type VI engine.

The Board agreed with Chief Withrow that a Type VI engine would be very beneficial to LFPD.

Chief Withrow will put together a presentation for the Board and this matter will be on the July Agenda.

7. Approval of Minutes from Regular Meeting of May 20, 2019.

The approval of the May Minutes was deferred to July. Kelly McGee was absent at the May meeting so there was not a quorum to vote.

8. Treasurer's Report: As Treasurer Tim Worny was absent, Cathy Koos read the treasurer's report submitted by Tim. It was accepted as read.

9. Chief's Report: There were 15 calls in the month of May: 8 Medical Aid, 6 Miscellaneous Fire, and 1 Public Assist.

Chief Withrow advised he has received an application from a potential new volunteer. He hasn't met with the individual as yet and will keep the Board posted.

Chief Withrow wanted to commend the LFPD volunteers that manned the LFPD stations during the Red Flag Warning period.

Chief Withrow advised there was nothing new to report regarding the Chiefs' meeting, there are no new staffing changes with Cal Fire, the Amador Plan has ended for the season, there is nothing new to report regarding Shakeridge Road closure, Joanne McLachlan has finished with the LAFCO project, and Lexipol will begin in July regarding policy and procedures.

10. Committee Reports:

Grant Committee: Waiting to receive VFA Grant.

Fiscal and Planning Committee: 2020 Budget will be addressed at the July meeting

Policies and Procedures Committee: No report given

Building and Maintenance Committee: Remodeling at 151 continues.

Fire and Safety Committee: Nothing new to report

Communications and Outreach: Jackie Vaughn reported she now posts the Treasurer's Report with the Agenda on the LFPD website. She is working on setting up individual email addresses for all LFPD volunteers, Board members, and administration members that now share email addresses with family members. This will keep all LFPD emails confidential.

11. Auxiliary Report: Cookie Stevens advised the LFPD Auxiliary will be dark until September. The next auxiliary meeting will be on September 9, 2019.

Jackie Vaughn advised she will drive her red convertible in the July 6, 2019 Cannonball Run Parade with her LFPD Auxiliary signs. Chief Withrow stated – without any unforeseen problems, ie. fires – LFPD will have an engine in the parade as well.

12. Next Regular Board Meeting: July 22, 2019 at 6:00 p.m.

13. Adjournment: Cookie Stevens moved to adjourn the meeting. Kelly McGee seconded. The meeting adjourned at 7:15 p.m.