

LOCKWOOD FIRE PROTECTION DISTRICT
23141 Shake Ridge Road
Volcano, CA 95689
Minutes of Regular Meeting of the Board of Directors
April 26, 2021
6:00 p.m.

**DUE TO THE GOVERNOR'S EXECUTIVE ORDER N-25-20, THE LOCKWOOD FIRE
BOARD OF DIRECTORS CONDUCTED ITS MEETING REMOTELY USING
ZOOM.US**

1. Call to order and reading of the mission statement.

The meeting was called to order by President Jan Hewitt at 6:01 p.m.

2. Establish quorum-roll call

Those in attendance were:

BOARD MEMBERS: President Jan Hewitt, Vice President Joanne McLachlan, Director Don Dowell, and Director Cookie Stevens. A quorum was established.

ADMINISTRATION MEMBERS: Tim Worny, Treasurer, Terry Bolyard, Secretary, CAL FIRE Assistant Chief Rob Withrow, and Webmaster Jackie Vaughn

ABSENT: Director Kelly McGee

3. Closed Session: No Closed Session

4. Public Comments: Don Dowell advised the Board he is leaving for North Dakota in the upcoming week and will be gone for about a month.

5. Action Items:

5a 1) Resolution To Accept Interest In Real Property From Amador County Located At 23141 Shake Ridge Rd., Volcano, CA APN 023-020-072.

Jan Hewitt reported the Amador Board of Supervisors have provided Resolutions for the reconveyance of the properties for Lockwood Fire District Stations 151 and 152. Jan read the Resolutions. JoAnne McLachlan moved to accept the Resolution for Station 151. Don Dowell seconded. The motion passed with 4 yeas and 1 absent.

Approval Of Certificates Of Acceptance From Amador County For Station 151

Don Dowell moved to approve Certificates of Acceptance from Amador County for Station 151. JoAnne McLachlan seconded. The motion passed with 4 yeas and 1 absent.

5a 2) Resolution To Accept Interest In Real Property From Amador County Located At 19715 Shake Ridge Rd., Volcano, CA APN 023-390-017.

Don Dowell moved to accept the Resolution for Station 152. Cookie Stevens seconded. The motion passed with 4 yeas and 1 absent.

Approval Of Certificates Of Acceptance From Amador County For Station 152

Don Dowell moved to approve Certificates of Acceptance from Amador County for Station 152. JoAnne McLachlan seconded. The motion passed with 4 yeas and 1 absent.

5b) Acquire and Refurbish Type 1 Fire Engine From Buena Vista Station To Replace Current LFPD Type 1 Engine. The Cost Of Repair For The Current LFPD Type 1 Engine Is Extensive. Authorize Up to \$30k To Acquire And Refurbish Type 1 Engine From Buena Vista And Explore Selling The LFPD Rig

CAL FIRE Assistant Chief Rob Withrow reported the status of acquiring and refurbishing a Type 1 Fire Engine from Buena Vista has changed. This engine is no longer available. Rob will continue to research other possibilities for acquiring a Type 1 engine. Rob has spoken with Cascade Fire Equipment in Oregon regarding retrofitting LFPD Engine #6546 to make it a Type VI engine. He asked for Board approval to authorize up to \$30,000 for the retrofitting of Engine # 6546. Don Dowell made a motion to authorize an expenditure of up to \$30,000 for the retrofitting of Engine #6546. Cookie Stevens seconded. The motion passed with 4 yeas and 1 absent.

Don Dowell suggested the acquisition of a Type 1 Engine be tabled and re-addressed at a future Board meeting.

5c) Approve Expenditure Of Up To \$15k To Either Repair Or Replace The Three Overhead Doors At Station 151. New (Or Repaired) Doors Should Be Motorized To Prevent Future Damage

CAL FIRE Assistant Chief Rob Withrow advised the Board the three overhead doors at Station 151 are damaged due to wear-and-tear. He also advised two of the doors are operated manually and suggested all of the doors should be motorized to prevent possible accidents and/or future damage. He has contacted California Overhead Doors and they will provide a bid for repair/replacement. Cookie Stevens moved the Board approve up to \$15,000 for Station 151 doors to be repaired or replaced. JoAnne McLachlan seconded. The motion passed with 4 yeas and 1 absent.

5d) Authorize Paying For EMT Class For Two LFPD Volunteers With A One-Year Commitment From Them To Serve LFPD After Completion. Cost \$1200 Per Attendee

CAL FIRE Assistant Chief Rob Withrow addressed the Board requesting the authorization to pay for an EMT Class for two LFPD Volunteers with a one-year commitment from them to serve LFPD after completion. Ione Fire Department is hosting an EMT Class and LFPD Volunteer Firefighters Kris Morris and Ethan Moore agreed to commit their service to LFPD for one year upon completion of the course. JoAnne McLachlan moved the \$1200 fee for the EMT Class be paid for each of the LFPD volunteers (a total of \$2400). Cookie Stevens seconded. The motion passed with 4 yeas and 1 absent.

5e) Create New Stipend Classification Called Driver/Operator Paying \$130 Per Shift (Current Classification Is Firefighter Which Pays \$110 Per Shift)

CAL FIRE Assistant Chief Rob Withrow described the difference between driver/operator and firefighter which justified a stipend difference between the two. JoAnne McLachlan moved the stipend for a driver/operator be \$130 and the stipend for a firefighter will remain at \$110. Don Dowell seconded. The motion passed with 4 yeas and 1 absent.

5f) Approve Expenditure Of Up To \$2500 For The Purchase Of Structural Personal Protective Equipment (gloves, boots, hoods)

CAL FIRE Assistant Chief Rob Withrow gave a status on where LFPD stands on current PPE and advised additional PPE is needed in order to have all 12 LFPD volunteers properly and safely outfitted. Cookie Stevens moved to approve up to \$2500 for the purchase of additional PPE for LFPD volunteers. JoAnne McLachlan seconded. The motion passed with 4 yeas and 1 absent.

6. Discussion Items: Discussion Items: Discuss Purchasing A Pre-Fab Building/Shed For Station 151 To Store Extra Hose, Equipment, Turnouts, etc.

CAL FIRE Assistant Chief Rob Withrow addressed the Board regarding the purchase of a “Tuff Shed”. or something of that nature, in the near future for Station 151. The shed would be used for storing additional turnouts, hoses, etc. Chief Withrow advised both stations are being cleaned up and inventory of supplies and equipment taken. With the remodel at Station 151, the extra equipment is being stored where the engines are located and space is needed. This matter will be addressed at a future Board meeting.

7. Approval of Minutes from Regular Meeting Of March 22 2021.

Cookie Stevens moved the Minutes of the LFPD Board Meeting held on March 22, 2021 be approved. JoAnne McLachlan seconded. The motion passed with 4 yeas and 1 absent.

8. Treasurer's Report: Tim Worny advised he will be on vacation for the next couple of weeks but will be available by cell phone if needed. LFPD received \$15,000 from Measure M Funds. The time-of-year has come for CAL FIRE to provide back-up coverage to LFPD at no expense to LFPD.

9. Chief's Report:

- Calls for March 2021: 14 Total
 - 9 Medical Aid
 - 3 Public Assist
 - 1 Wildland Fire (escaped debris burn)
 - 1 False Alarm
- Barons will give an estimate for new countertops at Station 151
- LFPD has 12 active volunteers – they have complete EMS and structural fire training. The volunteers have received radio pagers
- There will be a live fire training class (house fire) at the end of May. Wildland fire training will be forthcoming
- LFPD Volunteer Kris Morris has completed his driver/operator classes
- Mobile radios for all LFPD engines are being upgraded

- The new SCBA's are on their way

10. Committee Reports:

Grant Committee: Nothing new to report

Fiscal and Planning Committee: The committee met with regard to the latest expenditures. LFPD budget is in great shape.

Policies and Procedures Committee: JoAnne McLachlan will update the Policy and Procedures to reflect the stipend change for driver/operator stipend.

Building and Maintenance Committee: The new flooring is in at Station 151. Minor electrical adjustment for the new appliances is needed. Rob will be sure that is taken care of. Rob would like to make and gift Station 151 with a wooden podium. The Board certainly appreciates this kind gesture.

Communications and Outreach: Jackie Vaughn reported the articles for UpCountry News are going well. The LISTOS grant is still a “work-in-progress”.

Disaster Preparedness Ad Hoc Committee: Nothing new to report

11. Auxiliary Report: LFPD Auxiliary Secretary/Treasurer Terry Bolyard reported the June 5 pancake breakfast/safety fair is still going forward. The Auxiliary purchased two Murphy beds and bedding for Station 151, T-shirts and name tags for the new volunteers, and decals for the LFPD engines and new SCBA's. The LFPD concert is planned for October. The next auxiliary meeting is scheduled for in-person at Kathy Winnie's house on May 3.

12. Next Regular Board Meeting: May 24, 2021 at 6:00 p.m.

13. Adjournment: Don Dowell moved to adjourn the meeting. Joanne McLachlan seconded. The meeting adjourned at 7:32 p.m.